



City and County of Swansea

Minutes of the **Cabinet**

Multi-Location Meeting - Gloucester Room, Guildhall / MS

Teams

Thursday, 18 January 2024 at 10.00 am

Present: Councillor R C Stewart (Chair) Presided

Councillor(s)

C Anderson
H J Gwilliam
R V Smith

Councillor(s)

R Francis-Davies
D H Hopkins
A H Stevens

Councillor(s)

L S Gibbard
A S Lewis

Officer(s)

Huw Evans
Martin Nicholls
Ben Smith
Debbie Smith

Head of Democratic Services
Chief Executive
Director of Finance / Section 151 Officer
Deputy Chief Legal Officer

Also present

Councillor(s): V M Evans

Apologies for Absence

Councillor(s): A Anthony and E J King

91. Disclosures of Personal and Prejudicial Interests.

In accordance with the Code of Conduct adopted by the City and County of Swansea, the following interests were declared:

- 1) Councillor R V Smith declared a Personal & Prejudicial Interest in Minute 99 "Local Authority Governor Appointments" and stated that he had dispensation from the Standards Committee to stay, speak but not vote on matters relating to the Appointment of Local Authority Governors.
- 2) Councillor Cyril Anderson declared a Personal & Prejudicial Interest in Minute 99 "Local Authority Governor Appointments" and withdrew from the meeting prior to its consideration.
- 3) Huw Evans, Head of Democratic Services declared a Personal & Prejudicial Interest in Minute 99 "Local Authority Governor Appointments" and withdrew from the meeting prior to its consideration.

92. Minutes.

Resolved that the Minutes of the meeting(s) listed below be approved and signed as a correct record:

- 1) Cabinet held on 21 December 2023.

93. Announcements of the Leader of the Council.

The Leader of Council made no announcements.

94. Public Question Time.

No questions were asked.

95. Councillors' Question Time.

No questions were asked.

96. Customer Charter and Service Standards Framework.

The Chair of the Corporate Services & Financial Resilience Service Transformation Committee submitted a report that sought approval and adoption of the Customer Charter & Service Standards Framework.

Resolved that:

- 1) The Customer Charter & Service Standards Framework set out in Appendix A of the report be approved and adopted from 1 April 2024.
- 2) Authority be delegated to Directors and the relevant Cabinet Member, to make any minor changes to the Standards as appropriate and always in consultation with the Cabinet Member for Corporate Services & Performance (Joint Deputy Leader of the Council) and the Cabinet Member for Service Transformation (Joint Deputy Leader of the Council).

97. Co-production Policy.

The Chair of the Corporate Services & Financial Resilience Service Transformation Committee submitted a report that sought adoption of the Co-production Policy.

Resolved that:

- 1) The Co-production Policy be adopted.

98. Annual Equality Review 2022/23.

The Cabinet Member for Culture, Human Rights & Equalities submitted a report that sought to publish the Council's Annual Equality Review for 2022/23 in line with the Public Sector Equality Duty and reporting regulations for Wales.

Resolved that:

- 1) The report content be approved for publication.

99. Local Authority Governor Appointments.

The Local Authority Governors Appointment Group submitted a report, which sought approval of the nominations submitted to fill Local Authority (LA) Governor vacancies on School Governing Bodies.

Resolved that:

- 1) The following nominations recommended by the Director of Education in conjunction with the Cabinet Member for Education & Learning be approved:

Brynhyfryd Primary School	Debbie Whyte
Newton Primary School	George Butterfield
Pontarddulais Primary School	Melissa Williams
Sea View Primary School	Cllr Cyril Anderson
Tre Uchaf Primary School	Katie Griffiths
Olchfa Comprehensive School	Cllr Mary Jones
Pontarddulais Comprehensive School	Cllr Philip Downing
YGG Bryniago	Elen Jones
YGG Pontybrenin	Huw Evans

100. Maximising Education Other Than at School (EOTAS) Provision for Vulnerable Learners in Swansea Follow Up Report.

The Cabinet Member for Education & Learning submitted a report that made recommendations for a revised model of delivery for the Maes Derw Pupil Referral Unit (PRU) following a period of consultation. The report also sought delegated powers to make the required changes following consultation.

Resolved that:

- 1) The proposed new model which has been developed, following a period of consultation with the Management Committee of Maes Derw Pupil Referral Unit and other relevant stakeholders, be agreed as the future delivery model for EOTAS services.

- 2) Authority be delegated to the Head of Vulnerable Learners Service in conjunction with the Cabinet Member for Education and Learning to make the proposed operational changes and carry out any further staffing consultations required and to review and refine the model on an ongoing basis as part of usual business.

101. Future Plans for Special Schools in Swansea.

The Cabinet Member for Education & Learning submitted a report that outlined the result of consultation and sought approval for publication of a statutory notice to amalgamate Ysgol Pen-y-Bryn and Ysgol Crug Glas into one Special School in September 2025 and relocate to a new purpose-built school whilst increasing capacity from April 2028.

Resolved that:

- 1) A statutory notice be published on the proposal to amalgamate Ysgol Pen-y-Bryn and Ysgol Crug Glas into one Special school in September 2025 on existing sites and relocate to a new purpose-built school whilst increasing capacity from April 2028 be approved.
- 2) Any objections received during the statutory notice period be considered by Cabinet and the outcome of the proposal be determined at the Cabinet meeting on 18 April 2024.

102. Damp & Mould Policy for Council Properties.

The Cabinet Member for Service Transformation submitted a report that provided details regarding a new proposed Damp and Mould Policy for Council properties. It is a Welsh Government requirement that all social housing providers have such a policy. The policy outlines how the Authority prevents the occurrence of damp and mould, how it responds to reported cases and the timeframes for inspecting and treating it.

Resolved that:

- 1) The Damp & Mould Policy be approved.

103. Smart City Infrastructure Agreements.

The Cabinet Member for Economy, Finance & Strategy, the Cabinet Member for Service Transformation, and the Cabinet Member for Environment & Infrastructure jointly submitted a report that sought approval of the City Deal initiative to sign agreements enabling Smart City Infrastructure on lamp posts and other street furniture.

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Resolved that:

- 1) The signing of agreements to enable Smart City infrastructure on lamp posts and other street furniture be approved.
- 2) Authority be delegated to the relevant Director & Cabinet Member to progress further roll-out of the infrastructure following the initial phase.

The meeting ended at 10.42 am

Chair

Call In Procedure – Relevant Dates	
Minutes Published:	18 January 2024
Call In Period Expires (3 Clear Working Days after Publication):	23.59 on 23 January 2024
Decision Comes into force:	24 January 2024